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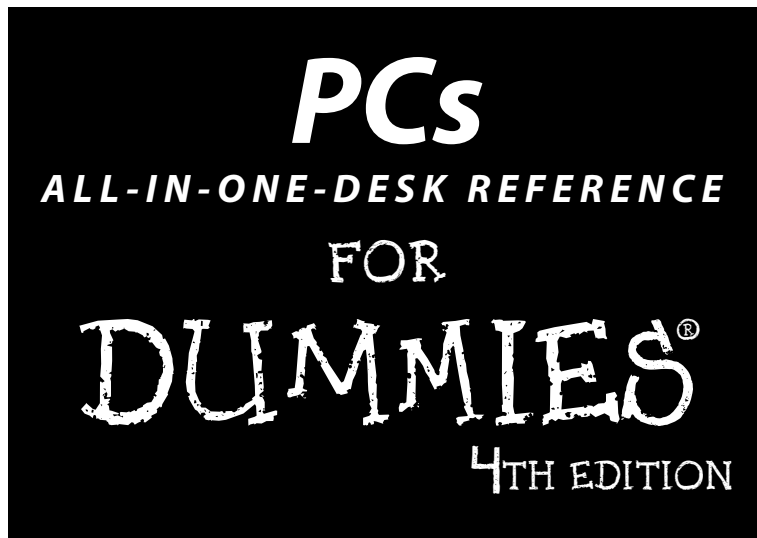
4th Edition

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IN 1**

- PC Hardware
- Windows Vista®
- The Internet
- Microsoft® Works
- Office 2007
- Fun with Movies, Music, and Photos
- Upgrading and Supercharging
- Home Networking

Mark L. Chambers





by Mark L. Chambers



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About the Author

Mark L. Chambers has been an author, a computer consultant, a BBS sysop, a programmer, and a hardware technician for more than 20 years — pushing computers and their uses far beyond “normal” performance limits for decades now. His first love affair with a computer peripheral blossomed in 1984 when he bought his lightning-fast 300 BPS modem for his Atari 400. Now he spends entirely too much time on the Internet and drinks far too much caffeine-laden soda.

With a degree in journalism and creative writing from Louisiana State University, Mark took the logical career choice: programming computers. However, after five years as a COBOL programmer for a hospital system, he decided there must be a better way to earn a living, and he became the Documentation Manager for Datastorm Technologies, a well-known communications software developer. Somewhere in between writing software manuals, Mark began writing computer how-to books. His first book, *Running a Perfect BBS*, was published in 1994 — and after a short decade or so of fun (disguised as hard work), Mark is one of the most productive and best-selling technology authors on the planet.

Along with writing several books a year and editing whatever his publishers throw at him, Mark has also branched out into Web-based education, designing and teaching a number of online classes — called WebClinics — for Hewlett-Packard.

His favorite pastimes include collecting gargoyles, watching St. Louis Cardinals baseball, playing his three pinball machines and the latest computer games, supercharging computers, and rendering 3D flights of fancy with TrueSpace — and during all that, he listens to just about every type of music imaginable. Mark’s popular worldwide Internet radio station, MLC Radio (at www.mlcbooks.com), plays only CD-quality classics from 1970 to 1979, including everything from Rush to Billy Joel to the *Rocky Horror Picture Show*.

Mark’s rapidly expanding list of books includes *MacBook For Dummies*; *Apple TV For Dummies*; *iMac For Dummies*, Fourth Edition; *Mac OS X Leopard All-In-One Desk Reference For Dummies*; *Building a PC For Dummies*, Fifth Edition; *Scanners For Dummies*, Second Edition; *CD & DVD Recording For Dummies*, Second Edition; *PCs All-In-One Desk Reference For Dummies*, Third Edition; *Mac OS X Tiger: Top 100 Simplified Tips & Tricks*; *Microsoft Office v. X Power User’s Guide*; *BURN IT! Creating Your Own Great DVDs and CDs*; *The Hewlett-Packard Official Printer Handbook*; *The Hewlett-Packard Official Recordable CD Handbook*; *The Hewlett-Packard Official Digital Photography Handbook*;

Computer Gamer's Bible; Recordable CD Bible; Teach Yourself the iMac Visually; Running a Perfect BBS; Official Netscape Guide to Web Animation; and the Windows 98 Troubleshooting and Optimizing Little Black Book.

His books have been translated into 14 different languages so far — his favorites are German, Polish, Dutch, and French. Although he can't read them, he enjoys the pictures a great deal.

Mark welcomes all comments about his books. You can reach him at mark@mlcbooks.com, or visit MLC Books Online, his Web site, at www.mlcbooks.com.

Dedication

This book is dedicated to my daughter in-between, Chelsea Chambers — graphic designer, Johnny Depp expert, mathematician, and audiophile — with all my love.

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Books don't produce themselves — and no book that I've written is complete without a round of sincere thanks (and applause) that's due to everyone involved!

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This is my fourth All-in-One Desk Reference For Dummies volume, and again, the Wiley Composition Services team has outdone itself in designing and preparing the material. All the beautiful formatting in this book (including every single figure and screen shot, all the step-by-step procedures, and the regular appearances of Mark's Maxims) is a testament to this team's hard work.

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